

HARDIN COUNTY COMMUNITY ENDOWMENT FOUNDATION GRANT APPLICATION & GUIDELINES - 2009

Application deadline: February 2, 2009

For the fourth year, the **Hardin County Community Endowment Foundation (HCCEF)** is pleased to offer county-wide grant opportunities. This cover letter outlines the guidelines and requirements that all non-profit agencies and charitable organizations will need to effectively complete the application process.

Additional copies of this grant application may be obtained at your local city hall, by downloading a copy from HCCEF's web site at donateiowa.org/hardin, by contacting the Hardin County Extension Service at 641-648-4850, or you may download a copy from the Hardin County ISU Extension website at www.extension.iastate.edu/hardin.

The **Hardin County Community Endowment Foundation** was formed in 2005 to foster private giving, to strengthen service providers, and to improve the quality of life for citizens throughout Hardin County. Our foundation actively promotes endowment building, community grant making, organizational collaboration, and public leadership for the benefit of the Hardin County area.

- Each year HCCEF makes grant awards to IRS 501©(3) tax exempt organizations, 170(b) units of government, and/or other charitable groups in the following focus areas:

**Arts & Culture*

**Community Betterment*

**Education*

**Health & Human Services*

**Recreation & Environment*

**Youth Development*

- The maximum grant is \$10,000, not to exceed 50% of total project cost.
- Grant requests may be wholly or partially funded.
- We fund projects that address significant community issues; present innovative, creative, and practical proposals which build on community strengths; develop the leadership potential of the community; involve local people in the planning and implementation of the program; provide a plan for sustainability beyond the funding period; and promote capital projects that impact a significant number of county residents.
- Projects funded should not duplicate initiatives already undertaken by other non-profit agencies.

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- We do not give multiple grants to the same organization in the same year, and grants are not given to organizations with HCCEF grants not completed.
- HCCEF does not fund the same projects year after year; current operating expenses; annual and capital campaigns; budget deficits; reduction of debt; completed projects; endowments; individuals; religious purposes (this does not exclude grants to religious organizations for non-religious purposes). We also do not fund projects for memorials, statues, and plaques.
- The project must be completed within 9 months of receiving a grant award, unless written permission for an extension has been allowed by the HCCEF Board.
- Fifteen copies of your completed application must either be delivered to the Hardin County Auditor's Office at the courthouse in Eldora, or the Hardin County Extension Service Office in Iowa Falls by 4:00 p.m. on Monday, February 2, 2009, OR mailed to the **Hardin County Community Endowment Foundation, Box 2, Eldora, IA 50627**, and postmarked no later than Monday, February 2.

**Applications submitted after the February 2nd deadline
will not be considered for this year's grant cycle.**

Grants will be reviewed based on the following criteria:

- benefit to residents in Hardin County -- with special attention given to projects that apply to a broad segment of the population
- the intrinsic merit of the project for meeting priority community needs
- number of residents who will be affected
- completeness of application -- with attention to clarity and measurability of the project's goals
- collaborative relationships

If you have any questions, please call Grant Chair Kristi Harris of Iowa Falls at 641-648-3475 or e-mail at kimharris@msn.com, or Carol Gilbert at 515-855-4170 or e-mail at carolg@peconet.net

NOTE: A grant workshop will be held **Tuesday, January 6th**, at the Hardin County Extension Office in Iowa Falls at 6:30 p.m. and **Thursday, January 8th**, at the Eldora Public Library at 6:30 p.m. All non-profit organizations interested in submitting a grant application to HCCEF are encouraged to attend one of these meetings. There will be opportunities at the end of the meeting to visit individually with an HCCEF board member about your organization's specific grant proposal.